

November 20, 2020

### **REQUEST FOR QUOTATION (RFQ)**

#### **FOOD SUPPLIES FOR THE PERIOD OF DECEMBER 5 – 19, 2020 – FISH (FOR PERSONNEL)**

1. The Batangas Medical Center hereinafter referred to as the “Purchaser” now request for submission of price proposal for the procurement of the aforesaid item described in the Technical Specifications.
2. A set of technical specifications are provided in the following Attachment. All items and jobs listed under the Purchaser’s Specifications must be complied with on a pass-fail basis. Failure to meet any one of the requirements may result in rejection of the proposal
3. Procurement procedures will be conducted in accordance with the provisions of the Revised Implementing Rules and Regulations (IRR) OF Republic Act 9184
4. It is the intent of the Purchaser to evaluate the bid/proposal on a per item basis, and award will be made to the bid/quotation or combination of quotations resulting in the lowest evaluated quotation meeting the Purchaser’s technical specifications.
5. Quotations must be delivered at the address below not later than 12:00 PM on November 25, 2020

Procurement Section  
Batangas Medical Center  
Kumintanglbaba, Batangas City

6. Prices must be quoted in the Philippine Peso and must be include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site/s if the contract is awarded.
7. Bid/proposal may be typewritten and may be placed in a sealed envelope marked “SEALED BID FOR PROCUREMENT OF FOOD SUPPLIES FOR THE PERIOD OF DECEMBER 5 – 19, 2020 – FISH (FOR PERSONNEL)” or you may send your bid/quotation through e-mail at [procurement.batmc@yahoo.com](mailto:procurement.batmc@yahoo.com)
8. Bids/proposal shall be valid for sixty (60) calendar days from the deadline of submission of bids.

9. The contract period shall be within ten (10) calendar days from receipt of the Purchase Order. The contractor should inform the Purchaser at least three (3) days before the date of delivery. The delivery will be made only during working days and hours.
  
10. Delivery site:
  - Material Management Section
  - Batangas Medical Center
  - Kumintanglbaba, Batangas City
  
11. The applicable rate for the deliveries is one tenth (1/10) of one (1) percent of the cost of the unperformed portion of the contract for every day of delay. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the contract amount, the Purchaser shall rescind the contract without prejudice to other courses of action and remedies open to it.
  
12. The purchaser reserves the right to accept or reject any proposal, and to annul the procurement process or reject all proposals at any time prior to contract award, without thereby incurring any liability to the affected bidder/bidders. The Purchaser also reserves the right to waive minor deviations/defects or infirmities therein. A minor deviation/defect or infirmity is one that does not materially affect the overall functionality of the material and the capability of the supplier to perform the contract.
  
13. The prospective bidder shall submit the following:
  - a) Proposal Form
  - b) Technical Specifications
  - c) Proof of PhilGEPS Registration

SGD.ELIZABETH V. PALINES MD, FPNA  
HBAC Chairperson

**Attachment 1**

**TECHNICAL SPECIFICATIONS**

<b>Purchaser's Specifications</b>	<b>Bidder's Specifications</b>
<p><b>TOTAL ABC – Php 76,641.20</b></p> <p><b>FOOD SUPPLIES FOR THE PERIOD OF DECEMBER 5 – 19, 2020 – FISH (FOR PERSONNEL)</b></p> <p><b>SEE ATTACHED LIST OF ITEMS</b></p>	

**REQUEST FOR QUOTATION FORM**

**Date:** \_\_\_\_\_  
**RFQ No.:** \_\_\_\_\_

Attention:               PROCUREMENT SECTION  
                                Batangas Medical Center  
                                Kumintangbaba, Batangas City

1.) Having examined the subject Request for Quotation (RFQ) including the Technical Specifications, we, the undersigned offer to supply and deliver the following:

Description	Quantity	Delivery Site	Unit Price (PhP)	Total Price (PhP)
<ul style="list-style-type: none"> <li>Please indicate the brand and model of the product being offered. (if applicable)</li> </ul>				

- 2.) We undertake, if our Quotation or bid is accepted, to deliver the above goods within the ten (10) day delivery period from receipt of Purchase Order (PO) or Job Order (JO).
- 3.) We agree to abide by this Quotation/bid for a period of sixty (60) days after the deadline of submission specified in the RFQ.
- 4.) We understand that payment for items delivered will be made to the winning supplier after the inspection and acceptance of goods delivered.

Name of Company                       : \_\_\_\_\_

Postal address                           : \_\_\_\_\_

Email address                            : \_\_\_\_\_

Telephone & Fax No.                    : \_\_\_\_\_

Supplier’s Representative               : \_\_\_\_\_

Signature over Printed Name           : \_\_\_\_\_

Designation                               : \_\_\_\_\_

# PURCHASE REQUEST

Entity Name: **BATANGAS MEDICAL CENTER**


Fund Cluster: \_\_\_\_\_

<b>Office/Section:</b> Nutrition and Dietetics Service		PR No.: <u>20-11-0945</u>			<b>Date:</b> November 19, 2020
		Responsibility Center Code: _____			
Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Kilo	Tambakol	20	420.00	8,400.00
	Kilo	Bangus	12	231.00	2,772.00
	Kilo	Lagidlid	40	266.00	10,640.00
	Kilo	Tulingan	16	266.00	4,256.00
	Kilo	Dulong	12	303.60	3,643.20
	Kilo	Hiwas	27	266.00	7,182.00
	Kilo	Hasa hasa	24	266.00	6,384.00
	Kilo	Galunggong	36	266.00	9,576.00
	Kilo	Malunay	30	266.00	7,980.00
	Kilo	Buglawan/Dalaga Bukid	20	266.00	5,320.00
	Kilo	Hipon Panggisa	6	418.00	2,508.00
	Kilo	Lumahan	30	266.00	7,980.00
					<b>76,641.20</b>

Purpose: Meals of personnel at the COVID wards, COVID and Molecular Laboratory for the period December 5-19, 2020

**Requested by:**  
 Signature: \_\_\_\_\_  
 Printed Name: VIVIAN G. MALIGAYA, RND, MP/  
 Designation: NUTRITIONIST DIETITIAN V

**Approved by:**  
 Signature: \_\_\_\_\_  
RAMONCITO C. MAGNAYE, MD, FPCS, MHA  
 Medical Center Chief II **20 NOV 2020**

  
 JULIE ANNE RIVERA  
 11-20-20  
 10:20