



INVITATION FOR CONSIGNMENT

IFC No. 2020 – 002

Date: November 10, 2020

The Batangas Medical Center through Health Unit Consignment Committee (HUCC) and Consignment Selection and Awards Committee (CSAC) invites proposals for the Consignment of various Medical Devices and Supplies indicated in the attached consignment list from duly qualified suppliers for a period one (1) year.

Medical Devices and Supplies

1. Interested Suppliers may obtain further information from the **Consignment Secretariat at Materials Management Section with landline number (043) 740-8307 Local 1128** or download it from the hospital website **www.batmc.gov.ph** and inspect the conditions of the consignment at the address given above from 8:00 AM-5:00 PM, Monday to Friday.
2. A complete set of Consignment Documents may be acquired by interested Supplier for P500.00 starting November 10, 2020 for [10 calendar days] from the address indicated below.
3. The Batangas Medical Center designated Consignment Committee held a Pre-Consignment Conference on October 29, 2020, 9:00 AM via Zoom, which is open to prospective consignors.
4. Consignment Proposals, including legal, financial and technical documents as indicated in the attached checklist, must be duly received by the Consignment Committee Secretariat at the address below on or before November 19, 2020 until 5:00 PM.
5. Opening of the proposals shall be open to Prospective Consignors and to all interested parties. The virtual Proposal opening shall be on November 20, 2020 Batangas Medical Center. Proposals will be opened in the presence of the supplier's representatives virtually. Late proposals shall not be accepted

The interested Consignor shall submit price offer and other documents within ten (10) days from the date of posting until November 19, 2020, to the office of the **Chairperson, Health Unit Consignment, Batangas Medical Center, Bihi Road Kumintang Ibaba, Batangas City:**

The Batangas Medical Center, hereinafter referred to as "Consignee", has a requirement for this Consignment system.

1. Letter of Intent

This letter shall address to:

DR. RAMONCITO C. MAGNAYE, FPCS, FPSGS, MHA
Medical Center Chief II
Batangas Medical Center



Thru: **MARITESS TERESITA M. TORIO, MD. FPSP, FPSMS, MPH, MHA**
 Chairperson, Health Unit Consignment
 Committee

2. Company Profile
3. Please see attached minimum verifiable documents (Annex I)
 - a) Legal qualification
 - b) Financial capacity
 - c) Technical Capability
 - d) Good Track Record
 - e) Proposal Responsiveness
4. Sworn and duly notarized statement that the prospective Consignor has not been **“BLACKLISTED”** to participate in any transactions with any Government Agency.
5. In case of exclusive distributorship, a copy of certificate of exclusivity shall be submitted.
 - Price Quotation must be quoted in Philippine Peso and must include the unit and total price, inclusive of all taxes to be paid once the contract is awarded.
 - Price must be quoted in complete words and figures, computerized/typewritten with no missing pages. All pages comprising the documents must be duly signed for authenticity. Failure to comply is a ground for disqualification.
 - The validity of the price offers shall be at least one (1) year reckoned from the time a Consignment Agreement has been signed.
 - The delivery of goods shall be based on the approved Consignment Order Form (COF) to be stipulated in the contract agreement. The delivery of goods shall be within ten (10) days from the receipt of COF.
 - The Operating Room Unit of the Batangas Medical Center shall be responsible in receiving the Medical Devices and Supplies under this consignment system.
 - The Consignor is entitled to one (1) quotation only; otherwise all other quotations shall be automatically rejected.
 - The attached list of Medical Devices and Supplies shall be used as basis of your proposal.
 - All documents to be submitted should be updated and properly sealed. **(hardcopy of documents should be three (3) copies)**
6. **Envelope 1 shall contain a folder indicating table of contents with tab for each certified true copies of the above mentioned requirements.**

ENVELOPE I	
ELIGIBILITY REQUIREMENTS	
<p>DR. RAMONCITO C. MAGNAYE, FPCS, FPSGS, MHA Medical Center Chief II Batangas Medical Center</p>	
<p>Thru: MARITESS TERESITA M. TORIO, MD. FPSP, FPSMS, MPH, MHA Chairperson, Health Unit Consignment Committee</p>	
	Company Name Company Address Contact Details



7. Envelope 2 Price Proposal (shall be submitted in another separate sealed envelope).

ENVELOPE 2 PRICE PROPOSAL	
<p>DR. RAMONCITO C. MAGNAYE, FPCS, FPSGS, MHA Medical Center Chief II</p> <p>Batangas Medical Center</p> <p>Thru: MARITESS TERESITA M. TORIO, MD. FPSP, FPSMS, MPH, MHA Chairperson, Health Unit Consignment Committee</p>	<p>Company Name</p> <p>Company Address</p> <p>Contact Details</p>

- **The color coding of the envelope shall be:**

Category	Color
Medical Devices and Supplies	Green

Envelopes are to be submitted until November 19, 2020, 5:00pm

13. The Batangas Medical Center reserves the right to reject any and all proposals, declare a failure of consignment or not forge an Agreement without thereby incurring any liability to the affected Supplier/s.

14. For further information, please refer to:

Consignment Secretariat
 Address: Kumintang Ibaba, Batangas City
 Telephone Nos. **(043) 740-8307 Local 1128**
 Facsimile Nos. Email **batmc.hucc@gmail.com**

15. Submission of consignment offers, proposals and documents beyond the stated date shall no longer be accepted.

Prepared by:

LEILANI D. PANAGLIMA
 Hucc Secretariat


Noted by:

MARITESS TERESITA M. TORIO, MD. FPSP, FPSMS, MPH,
 MHA Chairman, Health Unit Consignment Committee



Republic of the Philippines
Department of Health, Center for Health Development (CHD) IV-CALABARZON
BATANGAS MEDICAL CENTER
Batangas City
ISO 9001:2015 CERTIFIED




ELIZABETH V. PALINES, MD, PFNA, FPPS, FCNSP

Chairman, Bids and Awards Committee

Approved:



RAMONCITO C. MAGNAYE, MD, FPCS, FPSGS, MHA

Medical Center Chief II
Batangas Medical Center