

OFFICE PERFORMANCE COMMITMENT AND REVIEW (OPCR)

DOH - SPMS Form 1

I, **Ramoncito C. Magnaye, MD, FPCS, MHA**, Head of the **Batangas Medical Center**, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January 1 - December 31, 2018**.

Head of Office:

Ramoncito C. Magnaye, MD, FPCS, MHA

Date: 01/18/2019

Medical Center Chief II

Approved By:

Date:

Eduardo C. Japairo, MD, MPH, CESO III

Director IV, DOH Regional Office IV-A

01/22/2019

Major Final Output	Success Indicators (Annual Targets + Measures) and Semi - annual Targets	Alloted Budget	Division / Individual Accountable	Actual Accomplishment	Accomplishment Rate (Actual Accomplishment ÷ Target x 100%)	RATING (g)				Remarks
						Q (1)	E (2)	T (3)	A (4)	
Core Functions										
MFO 2: Technical Support Services	90% (1,251 of 1,390) of internal staff provided with learning and development interventions or updates	Php 1,800,000.00	Professional and Education Training Office (PET) and Human Resource Management Office (HRMO)	Efficiency: 100% Number of employees provided with LDIs: 1,390 Total number of employees: 1, 390	Efficiency: 111.11%	N/A	3	N/A	3	
Support to Operations and General Administration Services	75% of positions filled as of December 31, 2018	Php 687,000,000.00	Human Resource Management Office (HRMO) and other departments	Efficiency: 89.57% Total number of filled positions as of December 31, 2018: 1460 Total number of positions as of December 31, 2018: 1630	Efficiency: 119.43%	N/A	4	N/A	4	
Support to Operations and General Administration Services	75% of Nurse, Medical Officer, Medical Specialists positions filled as of December 31, 2018	Php 312,079,249.00	Human Resource Management Office (HRMO), Nursing Office and Medical Services Division	Efficiency: 86.33% Total number of filled Nurse, Medical Officer, Medical Specialists positions as of December 31: 777 Total number of Nurse, Medical Officer, Medical Specialists positions as of December 31 : 900	Efficiency: 115.11%	N/A	4	N/A	4	
MFO 3: Hospital Services	a) 90% of prescriptions for drugs and supplies of all patients except NBB-eligible inpatients completely filled	Php 211,000,000.00	Pharmacy, Procurement Section and Finance Division	Efficiency: 97.59% Total number of completely filled prescriptions of all patients excluding NBB-eligible inpatients : 325,245 Total number of prescriptions for all patients excluding NBB-eligible inpatients: 333,269	Efficiency:108.49%	N/A	3	N/A	3	
	b) 100% of prescriptions for drugs and supplies of NBB-eligible inpatients completely filled	Php 126,000,000.00	Pharmacy and all Hospital Divisions and personnel	Efficiency: 100% Total number of completely filled prescriptions for NBB-eligible inpatients : 693,509 Total number of prescriptions for NBB-eligible inpatients: 693,509	Efficiency: 100% (All)	N/A	5	N/A	5	

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						Q (1)	E (2)	T (3)	A (4)	
MFO 3: Hospital Services	100% of NBB-eligible patients without out-of-pocket	Php 360,000,000.00	All Hospital Divisions and personnel	Efficiency: 100% Total number of NBB-eligible inpatients without OOP: 19,533 Total number of NBB-eligible inpatients: 19,533	Efficiency: 100% (All)	N/A	5	N/A	5	
MFO 3: Hospital Services	100% of routine blood unit requests completely served within 24 hours	Php 2,000,000.00	Pathology (Bloodbank Section) and Nursing Stations	Efficiency: 100% Total number of NBB-eligible inpatients without OOP: 15,158 Total number of NBB-eligible inpatients: 15,158	Efficiency: 100% (All) Quality: NA Timeliness: 100% (All)	N/A	5	5	5	
MFO 3: Hospital Services	a) 70% of outpatients provided with outpatient services (excluding emergency cases) from registration to availing of service within the prescribed timeline	Php 5,000,000.00	Outpatient Department Medical Services Division	Timeliness: 100% Total number of outpatients given services within the prescribed timeline: 127,384 Total number of outpatients served: 127,384	Timeliness: 142.86%	N/A	N/A	5	5	
	b) 70% of outpatients provided with diagnostics services from presentation of request to release of result within the prescribed timeline	Php 81,543,000.00	Outpatient Department and Medical Services Division	Total number of outpatients given services within the prescribed timeline: 233,066 Total number of outpatients served: 235,675	Timeliness: 141.27%	N/A	N/A	5	5	
	c) 70% of outpatients provided with pharmacy services from presentation of prescription to dispensing of medicines within the prescribed timeline	N/A	Outpatient Department and Pharmacy Section	Timeliness: 95.70% Total number of outpatients given services within the prescribed timeline: 44,651 Total number of outpatients served: 46,656	Timeliness: 136.71%	N/A	N/A	5	5	
Average Rating (Core Functions)						N/A	4.14	5	4.40	

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Support Functions										
Support to Operations and General Administration Services	100% of plans and reports submitted within the prescribed timeline	N/A	Finance Division, Budget Section, Procurement Section, GAD and PMT	Efficiency: 100% (all plans were submitted) Total number of required plans and reports submitted within the rating period: 16 Total number required plans and reports within the rating period: 16 Quality: 12 complete plans/reports submitted 0 incomplete plan submitted 0 plan not submitted Timeliness: 14 plans/reports submitted 3 days before the deadline 1 plan submitted 1-2 days before the deadline 1 plan/report submitted on the deadline 0 plan/report submitted 1-2 working days after the deadline 0 plan/report submitted 3 days after the deadline	Efficiency: 100% Quality: 100% Timeliness: (Submitted on various dates)	5	5	4.81	4.94	
Support to Operations and General Administration Services	35% of COA Audit Recommendations fully implemented	N/A	Finance Division and other concerned departments	Efficiency: 81.25% Total number of COA audit recommendations fully implemented within the rating period : 13 Total number of COA audit recommendations received: 16	Efficiency: 232.14%	N/A	5	N/A	5	
Support to Operations and General Administration Services	100% of required documents uploaded in the Transparency Seal	N/A	IHOMP Unit	Quality: All required documents are posted in the Transparency Seal	N/A	5	N/A	N/A	5	

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Support to Operations and General Administration Services	92% of complaints closed	N/A	Legal Office, Office of the Medical Center Chief, Grievance Committee and other concerned departments	Efficiency: 96.15% Total number of complaints resolved within the rating period: 25 Total number of complaints filed against the office that were received by the QMSO within the rating period: 26	Efficiency: 104.51%	N/A	3	N/A	3	
Support to Operations and General Administration Services	100% of received FOI requests responded to within the prescribed timeline	N/A	All Hospital Divisions and personnel	No FOI requests received	N/A	N/A	N/A	N/A	N/A	
Average Rating (Support Functions)						5	4.33	4.81	4.49	
Strategic Functions						N/A	N/A	N/A	N/A	
Average Rating (Strategic Functions)						N/A	N/A	N/A	N/A	

RATING

Function	Percentage Distribution	Average Rating per Function	Final Rating per Function (Average Rating x Percentage Distribution)	Remarks
Core Functions	70%	4.40	3.08	
Support Functions	20% (30% if no strategic indicators)	4.49	1.35	
Strategic Functions	10% (0 if no strategic indicators)	N/A	N/A	
Final Average Rating			4.43	
Adjectival Rating			Very Satisfactory	

Prepared by:	Date:	Validated and Approved by:	Date:
Ana Marisse M/Mangubat, Rpm PMT Secretariat		Eduardo C. Janairo, MD, MPH, CESO III Supervisor	
Assessed by:	Date:	Final Rating by:	Date:
Planning Office, HPDPB		Chair, Performance Management Team	

Legend: 1 - Quality 2 - Efficiency 3 - Timeliness 4 - Average