



Republic of the Philippines
Department of Health, Center for Health Development (CHD) IV-CALABARZON
BATANGAS MEDICAL CENTER
Batangas City
ISO 9001:2015 CERTIFIED



INVITATION FOR CONSIGNMENT

RFQ No. 2022 – 002

Date: June 1, 2022

The Batangas Medical Center through Health Unit Consignment Committee (HUCC) and Consignment Selection and Awards Committee (CSAC) invites proposals for the Consignment of various Drugs and Medicines indicated in the attached consignment list from duly qualified suppliers for a period six (6) months.

Drugs and Medicines

1. Interested Suppliers may obtain further information from the **Consignment Secretariat at Chief of Medical Professional Staff with landline number (043) 740-8307 Local 1114** or download it from the hospital website **www.batmc.gov.ph** and inspect the conditions of the consignment at the address given above from 8:00 AM-5:00 PM, Monday to Friday.
2. A complete set of Consignment Documents may be required by interested Supplier for **P500.00** starting **June 1, 2022** for [10 calendar days] from the address indicated below. It may also be downloaded free of charge from the website **www.batmc.gov.ph**
3. Consignment Proposals, including legal, financial and technical documents as indicated in the attached checklist, must be duly received by the Consignment Committee Secretariat at the address below **on or before June 10, 2022 until 5:00 PM.**
4. Opening of the proposals shall be open to Prospective Consignors and to all interested parties. The virtual Proposal opening shall be on **June 13, 2022** Batangas Medical Center. Proposals will be opened in the presence of the supplier's representatives virtually. Late proposals shall not be accepted

The interested Consignor shall submit price offer and other documents within ten (10) days from the date of posting **until June 10, 2022**, to the office of the **Chairperson, Health Unit Consignment, Batangas Medical Center, Bihi Road Kumintang Ibaba, Batangas City:**

The Batangas Medical Center, hereinafter referred to as "Consignee", has a requirement for this Consignment system.

1. *Letter of Intent*

This letter shall address to:

DR. RAMONCITO C. MAGNAYE, FPCS, FPSGS, MHA
Medical Center Chief II
Batangas Medical Center

Thru: **MARITESS TERESITA M. TORIO, MD. FPSP, FPSMS, MPH, MHA**
Chairman, Health Unit Consignment Committee



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2. Company Profile
3. Certificate from the BIR acknowledging receipt of duly audited Financial Statements.
4. For single proprietorship: DTI Business Name Registration
For partnership and corporation: SEC Registration Certificate
5. BIR Registration Certificate/Tax Clearance
6. Business Permits from the Local Government Unit which administratively covers the Consignee with which the Consignor intends to enter into a Consignment Agreement.
7. Omnibus Sworn and duly notarized statement that the prospective Consignor has not been "**BLACKLISTED**" to participate in any transactions with any Government Agency.
8. Audited Financial Statement
9. License to Operate issued by the Food and Drugs Administration (FDA)
10. Certified True Copies of Certificate of Product Registration (CPR) issued by Food and Drugs Administration (FDA) Certificate of Current Good Manufacturing Practice (CGMP) issued by FDA (for Manufacturers). In case the prospective Consignor is not a manufacturer, its principal manufacturer's certified true copy of CGMP certificate must still be submitted. List of items that are intended to be consigned with the corresponding duly certified true copies of Certificate of Product Registration issued by the FDA.
11. Duly Notarized authority of the signatory
12. At least three (2) sample contracts for procurement of Drugs and Medicines, preferably Consignment Agreements in the past 3 years in a public or private health facility with copies of delivery acceptance
13. Computation from utmost (2) Contracts/Agreements from previous Consignees, or Procuring Entities of accepted supply of medical device and supply depicting comparison of total cost of completed Contracts/Agreements to the total cost what is/are being proposed to be consigned to the Health Facility by Prospective Consignor.
14. Duly Accomplished and Signed Consignment Proposal (RFQ)

Envelope 1 shall contain a folder indicating table of contents with tab for each certified true copies of the above mentioned requirements.

**ENVELOPE I
ELIGIBILITY REQUIREMENTS**

DR. RAMONCITO C. MAGNAYE, FPCS, FPSGS, MHA

Medical Center Chief II
Batangas Medical Center

Thru: **MARITESS TERESITA M. TORIO, MD. FPSP, FPSMS, MPH, MHA**
Chairperson, Health Unit Consignment Committee

Company Name
Company Address
Contact Details



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Envelope 2 Price Proposal (shall be submitted in another separate sealed envelope).

**ENVELOPE 2
 PRICE PROPOSAL**

DR. RAMONCITO C. MAGNAYE, FPCS, FPSGS, MHA
 Medical Center Chief II
 Batangas Medical Center

Thru: **MARITESS TERESITA M. TORIO, MD. FPSP, FPSMS, MPH, MHA**
 Chairperson, Health Unit Consignment Committee

Company Name
 Company Address
 Contact Details

- Price Quotation must be quoted in Philippine Peso and must include the unit and total price, inclusive of all taxes to be paid once the contract is awarded.
- Price must be quoted in complete words and figures, computerized/typewritten with no missing pages. All pages comprising the documents must be duly signed for authenticity. Failure to comply is a ground for disqualification.
- The validity of the price offers shall be at least one (1) year reckoned from the time a Consignment Agreement has been signed.
- The delivery of goods shall be based on the approved Consignment Order Form (COF) to be stipulated in the contract agreement. The delivery of goods shall be within ten (10) days from the receipt of COF.
- The Pharmacy Section of the Batangas Medical Center shall be responsible in receiving the Drugs and Medicines under this consignment system.
- The Consignor is entitled to one (1) quotation only; otherwise all other quotations shall be automatically rejected.
- The attached list of Drugs and Medicines shall be used as basis of your proposal.
- All documents to be submitted should be updated and properly sealed. **(hardcopy of documents should be three (3) copies)**
- **The color coding of the envelope shall be:**

Category	Color
Drugs and Medicines	Yellow

Envelopes are to submitted **until June 10, 2022, 5:00pm**

15. The Batangas Medical Center reserves the right to reject any and all proposals, declare a failure of consignment or not forge an Agreement without thereby incurring any liability to the affected Supplier/s.



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RFQ 2022-002
LISTS OF DRUGS AND MEDICINES FOR CONSIGNMENT

	Item Description	Quantity	Unit	ABC
1	AMLODIPINE 10MG TABLET	2800	Tablet	0.53
2	AMOXICILLIN 500MG CAPSULE	1300	Capsule	1.28
3	BACLOFEN 10MG TABLET	100	Tablet	10.8
4	CETIRIZINE 5MG/5ML SYRUP 30ML	50	Bottle	60
5	CINNARIZINE 25MG TABLET	400	Tablet	1.2
6	CLOBETASOL 0.05% 5GMS CREAM	50	Tube	50.21
7	CO TRIMOXAZOLE 800MG + 160MG TABLET	600	Tablet	1.9
8	LOPERAMIDE 2MG CAPSULE	900	Capsule	0.92
9	LORATADINE 10MG TABLET	2400	Tablet	1.47
10	PARACETAMOL 100MG/ML DROPS 15ML	200	Bottle	15
11	PARACETAMOL 120MG/5ML SYRUP 60ML	200	Bottle	14.5