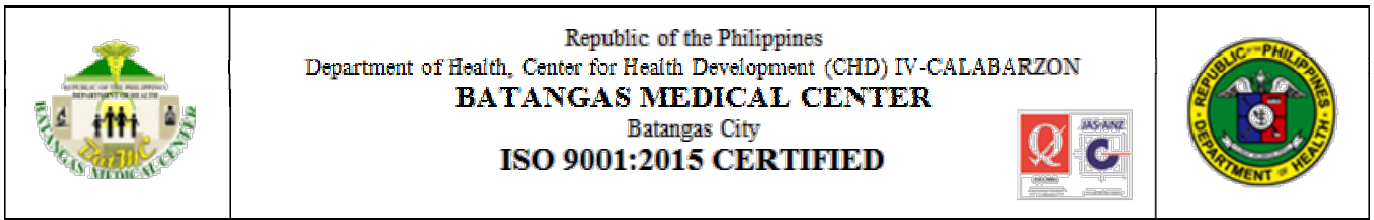


**HOSPITAL BIDS AND AWARDS COMMITTEE**  
 SUPPLEMENTAL BID BULLETIN NO. 1  
**IB 2021-001**  
 PRE-BID CONFERENCE (FEBRUARY 04, 2021)

**I. GENERAL INSTRUCTIONS**

- Bidders are required to submit one (1) soft copy of the original documents scanned in multiple pages in one (1) PDF File per the three required files to the designated Google Form link.
- Documentary requirements on the electronic bidding is the same as in the manual bidding as provided in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act” and Resolution No. 09-2020 of the Government Procurement Policy Board entitled “Approving Measures for the Efficient Conduct of Procurement Activities During a State of Calamity, or Implementation of Community Quarantine or Similar Restrictions”
- The BAC is using the 6<sup>th</sup> Edition of the Philippine Bidding Documents and all Amendments Forms therein.
- Due to limited slots in Zoom, only one (1) representative per bidder will be allowed to enter.
- Bidder shall only provide the password of their encrypted file upon being called and acknowledged in the Online Bidding Conference by the BAC before the opening of said Bidder’s bid documents. Bidder’s video should be on during this process.
- For the issuance of the Official Receipt, bidders may get the same at the Cash Collection Section or Procurement Section, during office hours, M-F; 8:00AM-5:00PM, except holidays, and upon showing of proof of payment. For the purpose of the bidding, those who submitted the proof of payment early will be verified by our Cash Collection Section and will be provided a soft copy of the Official Receipt, otherwise, other proof of payment will be acceptable subject to later verification by the Cash Collection Section.
- The winning bidder is required to produce two (2) hard copies of the scanned document anytime before the award. The same can be personally sent or via courier. Any discrepancy on the submitted soft copy as bidder during the bidding conference and hard copies as winning bidder is a ground for disqualification.
- The scanned copy should have the required original signature. E-signature is not allowed. The winning bidder is required to produce two (2) hard copies of the scanned document anytime before the award. The same can be personally sent or via courier. Any discrepancy on the submitted soft copy as bidder during the bidding conference and hard copies as winning bidder is a ground for disqualification.
- Bidder must have completed, within the period specified in the Invitation to Bid, an SLCC that is similar to the contract to be bid, and whose value, adjusted to current prices using the Philippine Statistics Authority (PSA) consumer price indices, must be at least fifty percent (50%) of the ABC. However, in the case of Expendable Supplies, said SLCC must be at least twenty five percent (25%) of the ABC. The prospective bidder should have completed at least two (2) similar contracts and the aggregate contract amounts should be equivalent to at least the required percentage of the ABC. Service will fall on the Expandable Supplies.
- A contract shall only be considered “similar” to the contract to be bid if it is of similar nature.



- Bidders must specify in the Technical Specifications Form under Bidder’s Offer, Technical Specifications Column the exact specifications they are offering and must indicate the reference page number in the user manual submitted against each of the individual parameters. Whereas, bidders must state either “Comply” or “Not Comply” under the Bidder’s Offer, Statement of Compliance Column. The bids with incompletely filled out tech specs form will be disqualified.

II. Amendment of Terms of Specifications / Terms of Reference as per the Pre-Bidding Conference conducted last February 04, 2021 are as follows:

**IB 2021-001C SUPPLY AND DELIVERY OF JANITORIAL SERVICES (REBID)**

1. The Approved Budget for the Contract (ABC) of Php19,500,000.00 for the Procurement of Janitorial Services includes government dues such as but not limited to SSS, ECC, PhilHealth and Pag-ibig Premiums (employers shares)
2. Total number of 26 days / month shall be used in the Cost Breakdown.
3. Janitorial Services provider shall have their own Cost Breakdown reflecting their offer not exceeding the set ABC of the Procuring Entity.
4. The standard administrative fee of not less than ten percent (10%) as per DOLE Dept. Order No. 18-A, s. 2011 is included in the Approved Budget for the Contract (ABC)

Sgd. **ELIZABETH V. PALINES, MD, FPPS, FCNSP, FPNA**  
 Chairperson, HBAC

Received by the bidder:

\_\_\_\_\_  
 Signature over printed name  
 Date Received: \_\_\_\_\_