



**INVITATION TO BID**  
**IB 2021-001**

1. The Batangas Medical Center through the General Appropriations Act intends to apply the sum of the following projects being the Approved Budget for the Contract (ABC) to payments under the contract for each bid. Bids received in excess of the ABC for each bid shall be automatically rejected at the bid opening.

	<b>Projects/Contract Duration</b>	<b>Project Code</b>	<b>ABC</b>	<b>Bid Docs Fee</b>	<b>Pre-bid Conference</b>	<b>Opening of Bids</b>
1	Supply and Delivery of Security Services (Rebid)	IB2021-001A	11,943,630.00	25,000.00	February 4, 2021 9:00 a.m.	February 16, 2021 9:00 a.m.
2	Supply and Delivery of Trash Bags (Rebid)	IB2021-001B	5,115,000.00	10,000.00	February 4, 2021 9:00 a.m.	February 16, 2021 9:00 a.m.
3	Supply and Delivery of Janitorial Services (Rebid)	IB2021-001C	19,500,000.00	25,000.00	February 4, 2021 9:00 a.m.	February 16, 2021 9:00 a.m.

2. The BATANGAS MEDICAL CENTER now invites bids for the above Procurement Projects. Delivery of the Goods is required by Ten (10) Calendar Days upon receipt of Purchase Order or As Need Arises. Bidders should have completed, within Two (2) Years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II (Instruction to Bidders).
3. Due to restrictions on mass gathering brought by the COVID-19 pandemic, Electronic Bidding shall be utilized through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act” and Resolution No. 09-2020 of the Government Procurement Policy Board entitled “Approving Measures for the Efficient Conduct of Procurement Activities During a State of Calamity, or Implementation of Community Quarantine or Similar Restrictions”,  
Bidding is restricted to Filipino citizen/s sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens

of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from Batangas Medical Center and inspect the Bidding Documents at the address given below from 8:00 a.m. to 5:00 p.m. Mondays to Fridays.
5. A complete set of Bidding Documents may be acquired by interested bidders on January 27, 2021 up to February 16, 2021 through electronic process. Only bidders who paid the applicable fee for the Bid Document and who submitted proof of payment shall be allowed to participate in the e-bidding and submit the bid pursuant to the latest Guidelines issued by the GPPB and upon specific instruction of the Procuring Entity, in the amount stated at the table above.  
It may also be downloaded free of charge from the website of the Procuring Entity provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
6. The Batangas Medical Center will hold a Pre-Bid Conference on February 4, 2021 9:00 via zoom portal.  
Meeting ID: 868 2049 7456  
Passcode: 066250
7. Bids must be duly received by the BAC Secretariat at the electronic portal to be given before the scheduled bid opening on or before 9:00 a.m. of February 16, 2021.
8. All bids must be accompanied by a Bid Securing Declaration or any form of bid security in any of the acceptable forms and in the amount stipulated in ITB Clause 14.
9. Bid Opening shall be on February 16, 2021 9:00 a.m. via ZOOM portal. Bids will be opened in the presence of the bidders' representatives who will be given the link to the portal once proof of payment have been submitted. Late Bids shall not be accepted.
10. The Batangas Medical Center reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and 41 of the 2016 revised IRR of RA 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

*HBAC Secretariat*

*Batangas Medical Center*

*Kumintang Ibaba*

*Batangas City*

*Tel. Nos. (043) 723-6176 / (043) 740-8303 to 8307 local 1129*

[procurement.batmc@yahoo.com](mailto:procurement.batmc@yahoo.com)

(SGD.) ELIZABETH V. PALINES MD, FPNA  
HBAC Chairman

## REMINDERS FOR ONLINE BIDDERS

### PREBID CONFERENCE

1. The Batangas Medical Center will hold a Pre-Bid Conference on February 4, 2021 9:00 via zoom portal.  
  
Meeting ID: 868 2049 7456  
Passcode: 066250
2. Interested parties may pre-register before the said date through this link <https://forms.gle/sbJ222wf1EC3sksD7> and meeting invitation shall be sent to your registered email address otherwise wait for the meeting invitation to be posted in BatMC's official website and social media pages or contact our BAC Secretariat for details.
3. Please click the link to the attendance registry at the Zoom waiting room on the day of the actual conference to document your presence in the said event. Certificate of Attendance shall be on a per request basis however, we cannot provide such certificate if you did not log in the registry.
4. Please be advised that the pre-bid conference shall be audio and video recorded, and stored as part of the documentation process of the Batangas Medical Center. Hence, your attendance to the event shall indicate your explicit consent on the recording of your image and voice, collection and processing of your personal data as disclosed and captured during the event. Rest assured that processing of data is done solely for legal purposes and in compliance with the Government Procurement Reform Act.

### SUBMISSION OF BID DOCUMENTS

The Batangas Medical Center will only accept bid documents submitted electronically to the designated Google Form link to be given upon showing of proof of payment before the opening date of the bids. Bidders are required to show proof of payment submitted to [bac@batmc.doh.gov.ph](mailto:bac@batmc.doh.gov.ph) before it will be given the link for submission of bid documents.

Payment can be made by paying directly to the cashier of the Procuring Entity or through bank transfer at: **Bank Name: Land Bank of the Philippines, Account Name: Batangas Medical Center, Account Number: 0302 1161 99**. Either way, proof of receipt must be emailed to the aforementioned address to be given the link for submission of bids.

1. Bidders must submit 3 files
  - a. Copy of Official Receipt
  - b. Eligibility/Technical File
  - c. Financial File

2. Documents must be continuous scan or multiple pages in one PDF file. Include table of contents in the front page to facilitate for quick search of the document.
3. Files b and c should be individually compressed and password protected using third party applications such as win.zip, win.rar, etc... (Password shall not be disclosed until the day of bid opening)
4. Use the following format for filename for easy identification of your files.
  - a. ProjectCode\_CompanyName\_OR
  - b. ProjectCode\_CompanyName\_Eligibilitydocs
  - c. ProjectCode\_CompanyName\_Financialdocs
5. Link to the submission of documents shall be given, emailed or sent only to bidders upon submission of proof of payment.
6. Documents must be submitted **anytime before the opening of bids and upon showing of proof of payment (Note: Needs time for secretariat to download and organize files before Bid Opening)**
7. Late submission shall be invalidated based on the automatic date/time of submission as recorded in the online facility.
8. Corrupted or files that are inoperable during the opening are likewise invalidated. Please check your files accordingly after submission.
9. In case of submission of more than 1 set of files, the latest submission within the set deadline shall be deemed valid.

## **BID OPENING**

1. Bid Opening shall be on **February 16, 2021 9:00** a.m. via ZOOM portal.
2. Link to the event shall only be given to qualified bidders who has shown proof of payment of applicable fees for bid documents.
3. Meeting invitation shall be sent to your registered email address or contact BatMC BAC Secretariat for details.
4. Bids will be opened in the presence of the bidders' representatives who will be given the link to the portal once proof of payment have been submitted. The company representative shall disclose the respective password for each of their file to be opened during the event.
5. Please be advised that the bid opening shall be audio and video recorded, and stored as part of the documentation process of the Batangas Medical Center. Hence, your attendance to the event shall indicate your explicit consent on the recording of your image and voice, collection and processing of your personal data as disclosed and captured during the event. Rest assured that processing of data is done solely for legal purposes and in compliance with the Government Procurement Reform Act.